

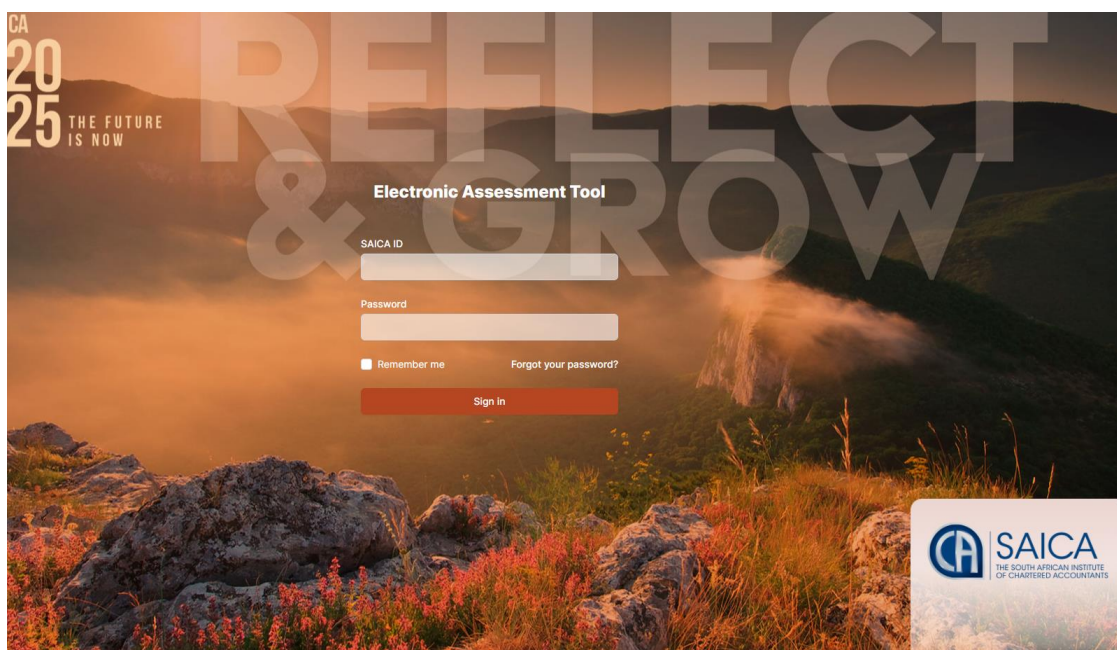


## **CA2025 TRAINING PROGRAMME**

### **Electronic Assessment Tool**

#### **LOR Request Revision**

Please login to the Electronic Assessment Tool using your 8-digit “SAICA ID” followed by your password.



The below screenshot will appear once you login. Select “**Action required**” to proceed with review.

### Dashboard

#### Learning Outcome Reviews in progress

STATUS	DETAILS	
<a href="#">Submitted for review</a> 2022-09-07	Jeremiah Schimmel AUDITS At Test LMM	<a href="#">Action required</a>
<a href="#">Submitted for review</a> 2022-08-29	Jeremiah Schimmel Auditing XYZ platinum	<a href="#">Action required</a>
<a href="#">Submitted for review</a> 2022-08-10	Jeremiah Schimmel Test Aud	<a href="#">Action required</a>
<a href="#">Submitted for review</a> 2022-04-07	Jeremiah Schimmel Financial audits	<a href="#">Action required</a>

#### Professional Development Summaries in progress

STATUS	DETAILS
No Professional Development Summaries	

Reviewer needs to reflect on evidence provided by the trainee of how they demonstrated this learning outcome within the Technical Context and the level of complexity of the situation encountered. Please click accept button and provide feedback, then click **“Save”**

Assessment > Learning Outcome Review

### Learning Outcome Review

Submitted by trainee for review

Training Plan: 3 year plan  
PDS period: 2 of 6  
Description: Auditing XYZ platinum

Technical context: Technical context

Trainee: Jeremiah Schimmel  
Reviewer: Lucio Kunde

Technical Context Professional Values and Attitudes Enabling Acumens Conclude

Technical context for the learning outcome review Submitted

Describe the task/rotation and link technical competency learning outcomes to the work performed.

Technical competency learning outcomes exposed to: 2

Trainee

**Task(s) performed**

Provide detail regarding the technical task performed. It should be clear from the information documented, why the selected learning outcomes link to this work.

I requested the client table and revenue transaction table data for the year under review from the client. I had to join the two tables using the appropriate foreign keys of the database tables and using appropriate excel formulas/functions. I performed an analytical review on the resultant data set to gain knowledge about the client's business, identify audit risks and to formulate further audit procedures. For example: seasonal changes in sales, large clients and significant transactions. The resultant data set was also used to select a sample to perform further audit procedures.

Reviewer

Available actions: **Review** Request revision

- Use the 'Review' action to move this section or learning outcome to the following stage.
- Use the 'Request revision' action if you want the trainee to update their field(s) above.

**Accept**

Reviewer accepts that the trainee performed this task.

**Reviewer feedback**

Reviewer's optional feedback regarding the task performed by the trainee. Required if the reviewer did not accept the task performed by the trainee.

Use the **'Review'** action to move this section or learning outcome to the following stage. Additionally, the Reviewer may provide feedback regarding the task performed by the trainee. Required if the reviewer did not accept the task performed by the trainee.

Reviewer

Available actions: **Review** Request revision

- Use the 'Review' action to move this section or learning outcome to the following stage.
- Use the 'Request revision' action if you want the trainee to update their field(s) above.

**Accept**

Reviewer accepts that the trainee performed this task.

**Reviewer feedback**

Reviewer's optional feedback regarding the task performed by the trainee. Required if the reviewer did not accept the task performed by the trainee.

Trainee

**Trainee comment**

Trainee's optional comment on the reviewer's feedback.

Save

Use the **'Request revision'** action if you want the trainee to update their field(s) above. Kindly note that Reviewer needs to provide a reason why the trainee should revise their evidence for this learning outcome. then click **"Save"**

The screenshot shows the 'Reviewer' section of a system. At the top, there are 'Available actions: Review' and a highlighted 'Request revision' button. Below this, there are two bullet points: 'Use the 'Review' action to move this section or learning outcome to the following stage.' and 'Use the 'Request revision' action if you want the trainee to update their field(s) above.' The main area is divided into two sections: 'To be resubmitted reason' and 'Reviewer feedback', both with large text input fields. At the bottom, there is a 'Trainee' section with a 'Trainee comment' field and a 'Save' button.

Please note that reviewer may remove/add new and additional learning outcomes. TA does not have access to add learning outcomes once the LOR has been submitted.

The screenshot shows the 'Learning Outcome Review' interface. At the top, it says 'Submitted by trainee for review'. Below that, there is a dropdown menu for 'Technical context' and a navigation bar with 'Technical Context', 'Professional Values and Attitudes', 'Enabling Acumens', and 'Conclude'. The main area is titled 'Select learning outcomes from SAICA Competency Framework' and has a filter 'Only show learning outcomes according to ELP:'. Under 'I - Ethics, values and attitudes', there are three sub-sections: '1 - Personal ethics', '2 - Business ethics', and '3 - Professional ethics'. Under '1 - Personal ethics', there are two items: 'a) Act honestly and demonstrate personal integrity, accountability and trustworthiness including while interacting with others' and 'b) Carry out work in a manner that protects public interest, the client, employer and other relevant stakeholders, and put these before your own interest'. The 'Included' button for item 'a)' is highlighted with a red box. At the bottom, there is a 'Learning outcomes demonstrated' section with a list of outcomes, including '1 a) Act honestly and demonstrate personal integrity, accountability and trustworthiness including while interacting with others', which is marked as 'Submitted'.